



**Community Solar Energy Pilot Program
Extension Request Form: Start of Construction**

Pursuant to the New Jersey Board of Public Utilities' ("Board") Rules at N.J.A.C. 14:8-9.3(c)7, community solar projects are required to begin construction within six months of their approval by the Board. Board staff may approve one or more two-month extensions if substantial progress is shown towards beginning construction within the initial six-month period, as determined upon review by Board staff and depending on the specific circumstances of the project.

In order to request an extension of the deadline to start construction, please complete this form in full and submit it via email to BOTH of the following email addresses: board.secretary@bpu.nj.gov and communitysolar@njcleanenergy.com.

A. Community Solar Project Information

Project BPU Docket Number: _____
SRP Acceptance Number *(complete if known)*: _____
Current Deadline *(including all prior extensions)*: _____

System Size: _____
System Installation Address: _____
(City) _____ (Zip Code) _____

B. Contact Information

Primary Contact First and Last Name: _____
Primary Contact Company/Entity Name: _____
Primary Contact Email: _____
Primary Contact Phone Number: _____

Project Owner Company/Entity Name: _____
Project Owner Contact First and Last Name: _____

Developer Company/Entity Name: _____
Developer Contact First and Last Name: _____



Notes/Comments: *(please indicate any change in contact information, ownership, etc.)*

C. Prior Extension Request Information

Is this the first extension request for the start of construction deadline? ☐ Yes ☐ No

Date First Extension Request Submitted: _____

First Extension Expiration Date: _____

Date Second Extension Request Submitted: _____

Second Extension Expiration Date: _____

D. Progress Toward Start of Construction

Please provide justification for the extension request, i.e. project updates and description of substantial progress toward start of construction. Use additional sheets if necessary.

Examples: permit acquisition, interconnection, panel and equipment purchasing, partnerships, etc.

E. Project Milestones – Progress toward Completion

Milestone	Achieved (Y/N)	Date Achieved	Date Expected to Achieve
1. Submitted interconnection application to EDC			
2. All required federal, state, and local permits obtained; including NJDEP permits			
3. Received interconnection application approval from EDC			
4. Construction has begun. Pursuant to N.J.A.C 14:8-9.3(c)7, projects must begin construction within six months unless granted an extension			
5. Mounting system installed			
6. Greater than 50% of solar panels installed			
7. All equipment installed, system testing complete and request sent to EDC to test and authorize operation of system			
8. All site preservation and/or land enhancement has been completed			
9. EDC Authorization to Operate approval received			

F. Signature

Date: _____

Signature: _____

Signature

Name

Title



G. To Be Completed by New Jersey Board of Public Utilities Staff

Staff Granted Extension Request: ☐ Yes ☐ No

Date Extension Granted: _____

Notes/Comments:

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