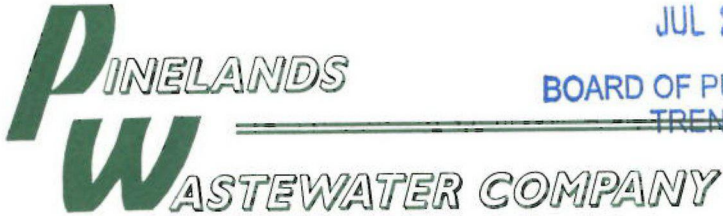


JUL 25 2018

BOARD OF PUBLIC UTILITIES  
TRENTON, NJ

P.O. Box 400, Iselin, NJ 08830



Tel. (800) 782-1116 Fax (732) 750-5981

July 24, 2018  
(Via Federal Express)

RECEIVED  
MAIL ROOM

JUL 25 2018

BOARD OF PUBLIC UTILITIES  
TRENTON, NJ

Honorable Aida Camacho-Welch  
Secretary of the Board  
New Jersey Board of Public Utilities  
44 South Clinton Avenue  
3rd Floor, Suite 314  
Trenton, NJ 08625-0350

W018076798

Re: In the Matter of the Petition of Pinelands Wastewater Company for Approval of the Relocation of its Business Office Pursuant To N.J.A.C. 14:3-5.1(c) and (e)  
BPU Docket No. WE1807\_\_\_\_\_

Dear Secretary Camacho-Welch:

Enclosed herewith for filing please find the original and ten (10) copies of Pinelands Wastewater Company's Petition in the above-referenced matter. This case may be summarized as a Petition for approval, pursuant to N.J.A.C. 14:3-5.1(c) and (e), to relocate the Company's business office from its current location at 1500 Ronson Road, Iselin, New Jersey to a new location at 485 Route One South, Building C, Fourth Floor, Iselin, New Jersey.

Copies of this Petition have this day been sent via Federal Express to the Department of Law and Public Safety and the Director of the Division of Rate Counsel and, by first class mail, upon the Clerk of Southampton Township and the Clerk of the Board of Chosen Freeholders of Burlington County, which includes the Petitioner's service territory.

Kindly stamp "filed" on the extra copy of the Petition enclosed herewith and return it in the enclosed self-addressed stamped envelope.

CMS  
LEGAL  
DAG  
RPA  
M. Moran  
M. Kammer  
M. Masser  
Water  
Customer ASSIST

Very truly yours,

A handwritten signature in blue ink that reads 'Jay L. Kooper'.

Jay L. Kooper  
General Counsel

JLK:rk  
Enclosures

cc: Service List A  
Service List B

RECEIVED  
CASE MANAGEMENT

JUL 25 2018

STATE OF NEW JERSEY  
BOARD OF PUBLIC UTILITIES  
TRENTON, NJ

RECEIVED  
MAIL ROOM

JUL 25 2018

BOARD OF PUBLIC UTILITIES  
TRENTON, NJ

IN THE MATTER OF THE PETITION :  
OF PINELANDS WASTEWATER COMPANY FOR :  
APPROVAL OF THE RELOCATION OF ITS : PETITION  
BUSINESS OFFICE PURSUANT TO : Docket No.  
N.J.A.C. 14:3-5.1(c) and (e) : WE1807 \_\_\_\_  
:

TO THE HONORABLE COMMISSIONERS OF THE BOARD OF PUBLIC UTILITIES:

Petitioner, PINELANDS WASTEWATER COMPANY, (hereinafter referred to as “Petitioner”, “Pinelands Wastewater”, or the “Company”) a corporation organized and existing under the laws of the State of New Jersey with its principal office located at 1500 Ronson Road, Iselin, New Jersey 08830, states that:

1. Pinelands Wastewater is a duly organized and existing public utility of the State of New Jersey, subject to the jurisdiction of the Board. The Company is engaged in the business of collecting and treating wastewater for customers in Southampton Township, Burlington County, including contract service for part of the Township itself. The Company owns and operates wastewater collection and treatment facilities for these purposes. Pinelands Wastewater is a wholly-owned subsidiary of Middlesex Water Company (“Middlesex”), a New Jersey corporation and public utility subject to the jurisdiction of the Board.

2. In summary, as more specifically set forth below, the Company seeks Board approval, pursuant to N.J.A.C. 14:3-5.1(c) and (e), to relocate its current business office, which is located at 1500 Ronson Road, Iselin, New Jersey (“JRT Center”) to 485 Route One South, Building C, Fourth Floor, Iselin, New Jersey (“Woodbridge Corporate Center - Building C” or “Building C”).

3. The JRT Center, which is owned by Middlesex, was constructed and first occupied in 1984. The JRT Center houses the Company’s primary administration offices. The Company has occupied the JRT Center for thirty-four years without significant upgrades or rehabilitation. Pinelands Wastewater administrative matters, including billing, collections and customer service have been managed at the JRT Center since its acquisition by



Middlesex in 1994. Middlesex's operations inclusive of Pinelands Wastewater, however, have expanded over these thirty-four years to the point where the JRT Center is at capacity regarding the ability to adequately accommodate its personnel and other related needs.

4. The main drivers of these increased needs include: (a) Woodbridge Township zoning restrictions on any expansion of the existing parking lot at the JRT Center; (b) compliance with regulatory requirements; (c) increased reliance on technology and associated space requirements; (d) increased expanded need for space to accommodate all aspects of technical and management training; (e) expanded needs for capital investment within the distribution system in Middlesex County; and (f) rehabilitation to address aging infrastructure at the JRT Center (e.g., windows, HVAC, paving, lighting, etc.).

5. Pinelands Wastewater plans to commence its relocation to Woodbridge Corporate Center – Building C on or about November 1, 2018 and to have its new office at that location open and in operation on or about that same date. Woodbridge Corporate Center – Building C is located directly across Ronson Road from the JRT Center, approximately 200 yards from the JRT Center front entrance. A map illustrating the location of Building C relative to the JRT Center is attached as Exhibit A.

6. Pinelands Wastewater will occupy the entire fourth floor of Woodbridge Corporate Center – Building C. The following Middlesex departments – which include personnel serving Pinelands Wastewater – will permanently relocate to Building C: (a) Executive; (b) Customer Service; (c) Accounting; (d) Engineering; (e) Human Resources; and (f) Administration.

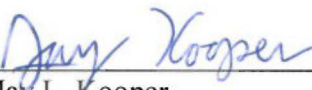
7. Pinelands Wastewater will maintain the same hours of operation and level of service at Woodbridge Corporate Center – Building C as are presently provided at the JRT Center. The Company's new office at Building C will contain a reception area to accept visitors and maintain the same hours of operation (9:00 am to 5:00 pm Monday through Friday). The Company's new office will continue to offer a dedicated customer bill-payment window directly accessible to customers from the fourth floor vestibule.

8. The front entrance door into the ground floor vestibule into Building C and elevators to the fourth floor are all accessible to handicapped customers in conformance with the Americans with Disabilities Act, and handicap parking spaces are available outside of the main entrance door of Building C.

WHEREFORE, Petitioner respectfully requests that the Board find that Pinelands Wastewater's proposed relocation to Woodbridge Corporate Center – Building C is not unreasonable and will not unduly prejudice the public interest, approve the proposed relocation pursuant to N.J.A.C. 14:2-5.1(c) and (e), and provide such other relief as the Board determines is just and proper.

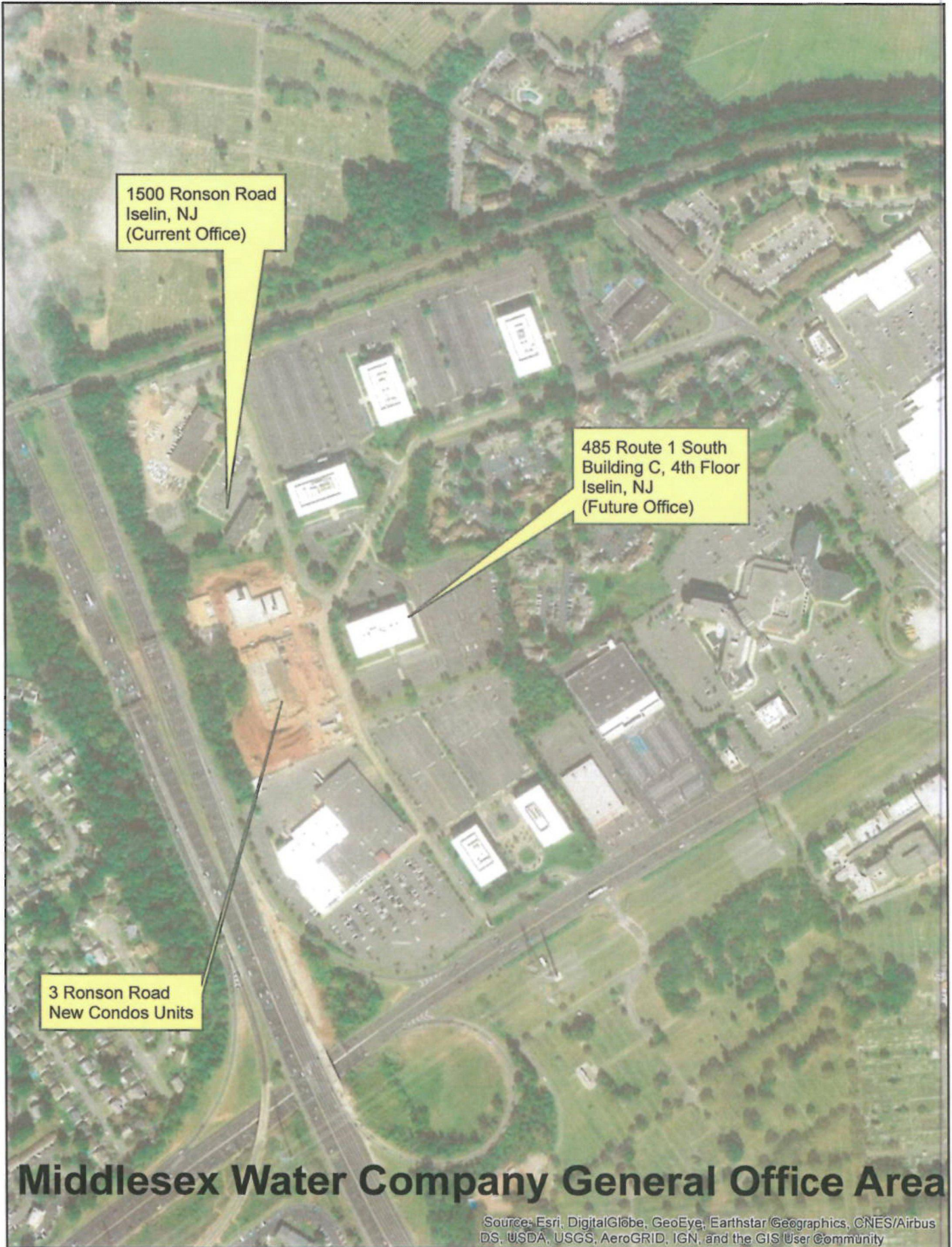
Respectfully submitted,

PINELANDS WASTEWATER COMPANY

By:  \_\_\_\_\_  
Jay L. Kooper  
General Counsel

Dated: July 24, 2018





1500 Ronson Road  
Iselin, NJ  
(Current Office)

485 Route 1 South  
Building C, 4th Floor  
Iselin, NJ  
(Future Office)

3 Ronson Road  
New Condos Units

# Middlesex Water Company General Office Area

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



**PUBLIC NOTICE TO CUSTOMERS OF**  
**PINELANDS WASTEWATER COMPANY**

**NOTICE OF PROPOSED BUSINESS OFFICE RELOCATION**

**TO OUR CUSTOMERS:**

PLEASE TAKE NOTICE that on July 25, 2018, Pinelands Wastewater Company (the “Company”), pursuant to N.J.A.C. 14:3-5.1(c) and (e), filed a Petition with the Board of Public Utilities (the “Board”) of the State of New Jersey for approval of to relocate its current business office, which is located at 1500 Ronson Road, Iselin, New Jersey, to a business office located at 485 Route One South, Building C. Fourth Floor, Iselin, New Jersey.

The proposed business office relocation is needed to better serve our customers. The existing business office location is no longer able to accommodate the increased personnel and equipment required to maintain and improve the Pinelands wastewater collection and treatment facilities. The Company’s new business office location will continue to offer a dedicated customer bill-payment window directly accessible to customers from the fourth floor vestibule and maintain the same hours of operation (9:00 am to 5:00 pm Monday through Friday). The Company’s new business office will be located across the street from the current business office and accessible by Ronson Road.

Written objections or comments regarding the Company’s proposed business office relocation may be submitted to the Hon. Aida Camacho-Welch, Secretary, Board of Public Utilities, 44 South Clinton Avenue, 3rd Floor, Suite 314, Trenton, NJ 08625-0350. Any such written comments must be submitted no later than August 24, 2018. Customers may also submit inquiries to the Company at its website ([csmwc@middlesexwater.com](mailto:csmwc@middlesexwater.com)) or contact the Company at (800) 782-1116.

PINELANDS WASTEWATER COMPANY  
1500 Ronson Road  
Iselin, New Jersey 08830

Dated: July 26, 2018

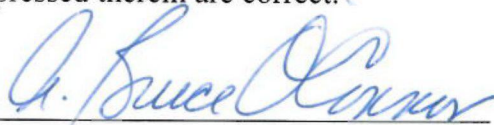
A F F I D A V I T

STATE OF NEW JERSEY )  
 ) ss.:  
COUNTY OF MIDDLESEX )

A. Bruce O'Connor, being duly sworn according to law upon his oath, deposes and says that:

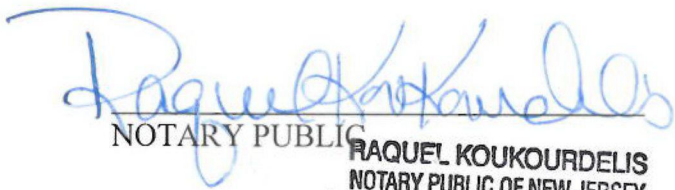
1. I am Vice President and Treasurer of Pinelands Wastewater Company, the Petitioner named herein, and am duly authorized to make this Affidavit on its behalf.

2. The facts in the foregoing Petition are true and correct to the best of my knowledge, and I believe that the opinions expressed therein are correct.



A. Bruce O'Connor  
Vice President and Treasurer

Sworn to and Subscribed  
before me this 18th day  
of July, 2018



NOTARY PUBLIC  
**RAQUEL KOUKOURDELIS**  
NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires April 24, 2019

STATE OF NEW JERSEY  
BOARD OF PUBLIC UTILITIES

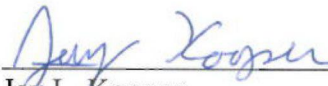
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In the Matter of the Petition of	:	CERTIFICATE OF SERVICE
PINELANDS WASTEWATER	:	
COMPANY For Approval of the	:	
Relocation of Its Business Office Pursuant	:	
To <u>N.J.A.C. 14:3-5.1(c) and (e)</u>	:	

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Jay L. Kooper, an Attorney at Law of New Jersey, hereby certifies the following:

On July 24, 2018, I caused to be served by first class mail, postage prepaid, a copy of the within Petition and Exhibits, to each party on the attached Service List B, and by Federal Express, two copies thereof to the Department of Law and Public Safety at its address at 124 Halsey Street, Newark, New Jersey 07102 and to the Director, Division of Rate Counsel, at its address at State of New Jersey, Division of Rate Counsel, 140 East Front Street - 4th Floor, Trenton, NJ 08625.

  
\_\_\_\_\_  
Jay L. Kooper

Dated: July 24, 2018



**Pinelands Wastewater Company**  
**Petition For Approval To Relocate Its Business Office**  
**BPU Docket No. WE1807 \_\_\_\_\_**  
**~ Service List A ~**

**MIDDLESEX WATER COMPANY**

<p><b>A. Bruce O'Connor</b>  Middlesex Water Company  1500 Ronson Road  Iselin, NJ 08830  <a href="mailto:aboconnor@middlesexwater.com">aboconnor@middlesexwater.com</a>  (electronic only)</p>	<p><b>Jay L. Kooper, Esq.</b>  Middlesex Water Company  1500 Ronson Road  Iselin, NJ 08830  <a href="mailto:jkooper@middlesexwater.com">jkooper@middlesexwater.com</a></p>	<p><b>Raquel Koukourdelis</b>  Middlesex Water Company  <a href="mailto:rkoukourdelis@middlesexwater.com">rkoukourdelis@middlesexwater.com</a>  (electronic only)</p>
<p><b>Ada Soto</b>  Middlesex Water Company  <a href="mailto:asoto@middlesexwater.com">asoto@middlesexwater.com</a>  (electronic only)</p>	<p><b>Selena Montero</b>  Middlesex Water Company  <a href="mailto:smontero@middlesexwater.com">smontero@middlesexwater.com</a>  (electronic only)</p>	

**BOARD OF PUBLIC UTILITIES/DEPARTMENT OF LAW**

<p><b>Aida Camacho-Welch, Secretary</b>  Board of Public Utilities  44 South Clinton Ave., 3<sup>rd</sup> Floor  Suite 314  PO Box 350  Trenton, NJ 08625  <a href="mailto:Aida.camacho@bpu.nj.gov">Aida.camacho@bpu.nj.gov</a></p>	<p><b>Maria Moran, Director</b>  Board of Public Utilities  Division of Water &amp; Wastewater  44 South Clinton Ave., 3<sup>rd</sup> Floor  Suite 314  PO Box 350  Trenton, NJ 08625  <a href="mailto:Maria.moran@bpu.nj.gov">Maria.moran@bpu.nj.gov</a></p>	<p><b>Eric Hartsfield</b>  Board of Public Utilities  Division of Customer Assistance  44 South Clinton Ave., 3<sup>rd</sup> Floor  Suite 314  P.O. Box 350  Trenton, NJ 08625  <a href="mailto:Eric.Hartsfield@bpu.nj.gov">Eric.Hartsfield@bpu.nj.gov</a></p>
<p><b>Michael Kammer</b>  Board of Public Utilities  Division of Water  44 South Clinton Ave., 3<sup>rd</sup> Floor  Suite 314  P.O. Box 350  Trenton, NJ 08625  <a href="mailto:Mike.kammer@bpu.nj.gov">Mike.kammer@bpu.nj.gov</a></p>	<p><b>Mona Mosser</b>  Board of Public Utilities  Division of Water  44 South Clinton Ave., 3<sup>rd</sup> Floor  Suite 314  P.O. Box 350  Trenton, NJ 08625  <a href="mailto:Mona.mosser@bpu.nj.gov">Mona.mosser@bpu.nj.gov</a></p>	
<p><b>Renee Greenberg, DAG</b>  Division of Law  Board of Public Utilities  124 Halsey Street, 5<sup>th</sup> Floor  Newark, NJ 07102  <a href="mailto:Renee.Greenberg@law.njoag.gov">Renee.Greenberg@law.njoag.gov</a></p>	<p><b>Alex Moreau, DAG</b>  Division of Law  Board of Public Utilities  124 Halsey Street  Newark, NJ 07102  <a href="mailto:Alex.Moreau@law.njoag.gov">Alex.Moreau@law.njoag.gov</a></p>	<p><b>Patricia Krogman, DAG</b>  Division of Law  Board of Public Utilities  124 Halsey Street  Newark, NJ 07102  <a href="mailto:Patricia.Krogman@law.njoag.gov">Patricia.Krogman@law.njoag.gov</a></p>

**DIVISION OF RATE COUNSEL**

<p><b>Stefanie A. Brand, Esq.</b>  Director  Division of Rate Counsel  140 East Front Street - 4th Floor  Trenton, NJ 08625  <a href="mailto:sbrand@rpa.nj.gov">sbrand@rpa.nj.gov</a></p>	<p><b>Brian Lipman, Esq.</b>  Managing Attorney  Division of Rate Counsel  140 East Front Street - 4th Floor  Trenton, NJ 08625  <a href="mailto:blipman@rpa.nj.gov">blipman@rpa.nj.gov</a>  (electronic only)</p>	<p><b>Debra F. Robinson, Esq.</b>  Managing Attorney  Water &amp; Wastewater  Division of Rate Counsel  140 East Front Street - 4<sup>th</sup> Floor  Trenton, NJ 08625  <a href="mailto:drobinso@rpa.state.nj.us">drobinso@rpa.state.nj.us</a>  (electronic only)</p>
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**Pinelands Wastewater Company**  
**BPU Docket No. WE1807\_\_\_\_\_**  
**Petition For Approval To Relocate Its Business Office**

**~ Service List B ~**

Clerk, Township of Southampton  
5 Retreat Road  
Southampton, NJ 08088

Clerk, Burlington County  
Board of Chosen Freeholders  
49 Rancocas Road  
Mount Holly, NJ 08060